



MINUTES OF THE CATMOSE PRIMARY LGB MEETING

TUESDAY 8 OCTOBER 2024, 5pm
SCIENCE LAB

PRESENT

Kelly Jackson, Rachael Coyne, Mark Tinker (Chair), Jane Ritchie-Smith and Marianne Winn

IN ATTENDANCE

Suzi Green (Clerk)

1. ELECTION OF CHAIR AND VICE CHAIR

Mark Tinkler and Marianne Winn agreed to carry on their roles as Chair and Vice Chair for another year and this was unanimously accepted.

2. WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE

Mark Tinkler welcomed everyone to the meeting. Apologies were received and accepted from Stuart Williams, Francesca Dul and Barney Thorne.

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. MINUTES OF THE MEETING HELD ON THURSDAY 4 JULY 2024

The minutes of the meeting held on Thursday 4 July 2024 were agreed to be a true and accurate record of the meeting and were signed by the chair.

5. MATTERS ARISING FROM THE PREVIOUS MINUTES

Kelly Jackson explained that she had updated the EYFS policy regarding the deletion of photos and had amended the typo error in the Behaviour Management Policy.

6. CLERK'S UPDATE

The clerk explained that Francesca Dul had begun her tenure, however she had been unable to attend this meeting. The clerk and Stuart Williams had met with Francesca to start her induction.

Stuart Williams' PR document was shared with governors along with the NGA Governing Matters recent edition and the Academy Trust Handbook 2024. Governors queried the new guidance in the Academy Trust Handbook relating to qualifications for internal scrutiny which states: 'those performing internal scrutiny should have relevant professional qualifications or experience. Trustees and peer reviewers performing the work should have appropriate qualifications and/or experience relevant to the area being reviewed.' It was felt that the governing body possessed the skills that are relevant. It was also noted that the Trust is externally audited each year. The Academy Trust Handbook predominately relates to the skills of Trustees and the internal scrutiny options relates to trusts with an annual revenue income of over £50 million.

The safeguarding scrutiny panel dates was discussed and agreed upon. Three times a year, there would be a panel paper, safeguarding in term 2, SEN in term 4 and a music review in term 6.

Governors were reminded to complete their annual safeguarding and prevent training if they hadn't already done so.

7. TRANSFORMATION PLAN 2024-2025

The Transformation Plan was shared with governors, which was an evaluation of last year and plans for the new academic year.

The key areas of focus for 2024/2025 are as follows:

- Further development of the foundation subject offer, for example the strengthening of the music curriculum in line with the National Model Curriculum.
- Embedding the Reading Curriculum (new curriculum introduced 2023/24) across all year groups.
- Adding to the current Personal, Social, health and Economic (PSHE) and Sex and Religious Education (SRE) curriculum to include more time for circle times and discussion with a focus upon digital wellbeing and how to be digitally resilient.
- Continue to develop subject leader with allocated non-contact time and continued professional development to allow for sharing of outstanding practice, including the further development of schemes of work.
- Embed classroom practices for all classes to ensure provision for all pupils; developing practice to support the increase in pupils with SEN and Social, Emotional and mental health (SEMH) needs in each class.
- To support greater depth (GDS) attainment with subject leaders looking at challenging the more able within their subject. Use of Walk Thrus to support this, for example, high-quality questioning.
- Embed the British Values Programme e.g., Activity Passport, PSHE, SRE and RE curriculum. RE trips and visits to consolidate learning and challenge stereotypes.
- Nurture practice and trauma informed practice in place across the school.

Governors suggested that a list of acronyms could be added to the document. Governors ratified the Transformation Plan which will be added to the website and shared with parents and staff.

8. POLICIES

The following policies were discussed:

- Welfare Check – It was noted that any visit should be conducted in pairs.
- Safeguarding – Kelly Jackson explained that this is called Child Protection for the Primary and it reflects the changes in Keeping Children Safe in Education 2024.
- Attendance – Kelly Jackson explained that this had changed because of the new law around term-time absences.

9. A.O.B

Governors commented that Rutland County Council had recently announced that they were no longer providing a School Sports offer and queried how this would affect pupils at Catmose Primary. Kelly Jackson explained that the school is in a good position with the Rutland Learning Trust offer, and she had offered to join a working party to look at sports provision for primary and secondary pupils.

The Governors' Day at the Primary will be on Wednesday 18 December along with the Christmas lunch.

The meeting closed at 6.20pm

Date of next meeting

Tuesday 26 November 2024 at 5.00pm