



MINUTES OF THE FEDERATION TRUST MEETING

Thursday 4 July 2024, 8.15am
The Gallery

Present

Rob Guthrie, Andrew Holt (Chair), Guy Magrath (via Teams), Clive Norgaard Morton, Mark Tinkler, (via Teams) Stuart Williams (Executive Principal).

In Attendance

Kelly Jackson (Head of Catmose Primary), Chris Wilson (Chief Finance Officer), Sheryl Wilson (Governance Professional).

1. Welcome introductions and apologies for absence

Andrew Holt welcomed everyone to the meeting. Apologies for absence were received and accepted from Oliver Teasel, Lindsey Madeley-Harland, Alex Mould and Martyn Rhowbotham.

2. Declarations of Personal Interest and Pecuniary Interest

There were no declarations of personal or pecuniary interest.

3. Minutes of the meeting held on Thursday 16 May and Minutes from the Audit and Scrutiny Risk Assessment Committee held on Thursday 13 June - topic the sports centre

The minutes were signed to be a true and accurate record.

4. Matters arising from previous minutes

There were no matters from the previous minutes.

5. Governance Professional

The meeting dates for 2024/2025 were circulated and approved. A bar chart of genders across the local governing bodies and the Trust was shared with trustees. Moving forward, it was recognised that ideally female trustees should be onboarded.

6. Catmose Sports Centre Closure

*Confidential

7. Policies

The below policies were ratified by Trustees, details of changes were shared on the portal.

- Federation Close Personal Relationships at Work
- Staff Induction & Probation
- Staff Safer Care Code of Conduct
- Whistle-blowing
- Staff Working from Home

- Stakeholder Complaints
- Federation Safeguarding Policy